

Title I, Part A—Use of Funds

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Title I, Part A—Use of Funds

[One-page resource](#)



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ESSA, Enacted December 10, 2015

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Statutory Reference



Sec. 1118(b)(1)

An LEA shall use Federal funds received under this part only to supplement the funds that would, in the absence of such Federal funds, be made available from State and local sources for the education of students participating in programs assisted under this part, and not to supplant such funds.



These are the steps and requirements for using Title I, Part A funds.

1. → The campus in question must be a Title I, Part A campus.
2. → LEAs must have a valid Supplement Not Supplant methodology for allocating State and local funds, or Statement of Exemption. [Note: if the use of funds is at the LEA level, TEA advises LEAs to apply the traditional presumptions of Supplant to determine if the use of funds is supplemental.]
3. → LEAs should ensure that activities and/or resources are:



Title I, Part A Use of Funds Table Activity



Ensuring all the requirements are met.

1. Title I, Part A campus;
2. Supplement Not Supplant methodology;
3. Comprehensive Needs Assessments;
4. Campus Improvement Plan;
5. Reasonable;



Ensuring all the requirements are met (continued).

6. Necessary to carry out the intent and purpose of the Title I, Part A program;
7. Allocable;
8. Allowable under Title I, Part A;
9. Expenditure(s) meet all EDGAR requirements; and
10. All district policies and procedures were followed.

Title I, Part A Use of Funds Table Activity



One-page resources

https://www.esc16.net/page/title1swi.compliance_onepage.tip.sheets

TITLE I, PART A PARENT AND FAMILY ENGAGEMENT STATEWIDE INITIATIVE

Website and Contact
Information



www.esc16.net/page/title1swi.home

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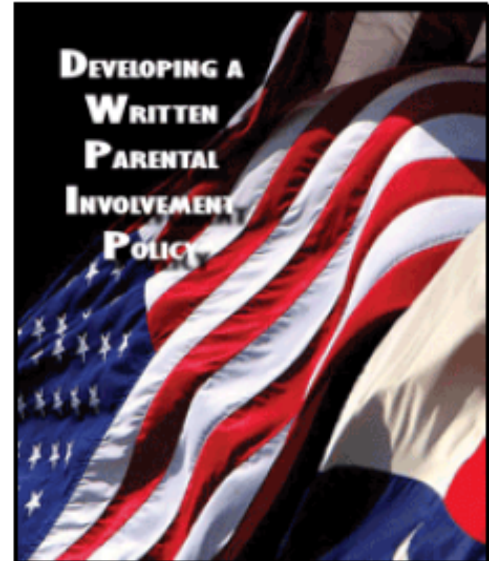
Parent and Family Engagement Policy: District and Campus

Public Law 114-95 Section 1116 (a) *Local Educational Agency Policy*

Public Law 114-95 Section 1116 (b) *School Parental Involvement Policy*

Public Law 114-95 Section 1116 (c) *Policy Involvement*

“Each LEA and school that receives Title I, Part A funds shall develop jointly with, agree on with, and distribute to parents a written parent and family engagement policy. The LEA policy shall be incorporated into the District Improvement Plan and establish the district’s expectations for parent and family engagement. The school policy shall describe the means for carrying out the parent involvement requirements. Parents shall be notified of the policies in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand.”



The district policy should address, at a minimum:

- Involving parents in the development of the district improvement plan
- Assisting schools to implement family engagement activities to improve student performance
- Assist the schools and parents to build capacity

Parent-Teacher Conferences: A Tip Sheet for Teachers

Parent-teacher conferences are an important component of ongoing home-school communication and family involvement in your classroom. Did you also know that home-school communication predicts positive outcomes for students and for schools? Although you may already be working hard to engage parents in their children's education, this tip sheet is designed to build on your own experiences and provide you with additional information to help make your parent-teacher conferences productive and effective.

Before the conference:

- **Send invitations.** Include information about the time and goals of the conferences, as well as alternative scheduling options.
- **Review student work.** Be prepared to go over student data, assignments, and assessments during the conferences.
- **Prepare thoughts and materials.** Create an agenda or list of key issues you want to discuss about each student's progress and growth.
- **Send reminders.** Prior to conference, send home a reminder for when and where the conferences will be held.
- **Create a welcoming environment.**

During the conference:

- **Discuss progress and growth.** Starting with the positive, let families know about their child's ability level in different subjects and in

Approaching Parent-Teacher Conferences

- ✓ **A two-way conversation.** It is a time for parents to learn from you, but also for you to learn from them.
- ✓ **Emphasis on learning.** Keep bringing communication back to strategies to support student learning.
- ✓ **Opportunities and challenges.** Parents need to hear their child's strengths and challenges.

Be Heard

Keep these principles in mind for a great parent-teacher conference.

Best intentions assumed

Emphasis on learning

Home-school collaboration

Parent-Teacher Conferences: A Tip Sheet for Principals

Parent-teacher conferences are an important component of ongoing home-school communication and family involvement in your school. Years of research demonstrate that family involvement in education can lead to positive benefits for children and youth, such as increased school attendance, higher academic performance, and improved attitudes about school. As principal, your leadership will ensure that these conferences achieve their maximum potential. This tip sheet offers some suggestions to support you as you lead the effort to improve the attendance and effectiveness of parent-teacher conferences at your school.

Before the conference:

- **Send the message.** Communicate the importance of conferences to the whole school.
- **Share guidelines.** Let both families and teachers know about goals and logistics of parent-teacher conferences.
- **Publicize.** Disseminate information about parent-teacher conferences in the broader community.
- **Provide professional development.** Train teachers about best practices in conducting effective P-T conferences.
- **Make student data accessible.** Let families know that this information is meant to support student learning.
- **Create a welcoming environment.** Ensure that ALL families feel welcome. Have translators available and school information in multiple languages.

Approaching Parent-Teacher Conferences

- ✓ **A two-way conversation.** The P-T conference is an opportunity for parents to learn about their child's academic progress and for teachers to gain insight into the student's home.
- ✓ **Emphasis on learning.** Research shows that family involvement is most effective when it is "linked to learning."
- ✓ **Opportunities and challenges.** The tone of parent-teacher conferences should be balanced so that all involved understand what the student is doing well and what he or she can improve upon.

Conferencias de Padres y Maestros: Una Hoja de Consejos Para los Padres

Como padre, usted es el primer y más importante maestro de su hijo. Usted y la escuela de su hijo tienen algo en común: ambos quieren que su hijo aprenda y lo haga bien. Cuando los padres y los maestros hablan entre sí, cada persona puede compartir información importante sobre los talentos y necesidades de su hijo. Cada persona también puede aprender algo nuevo sobre cómo ayudar a su hijo. Las conferencias de padres y maestros son una excelente manera de empezar a hablar con los maestros de su hijo. Esta hoja de sugerencias sugiere formas de aprovechar al máximo las conferencias de padres y maestros para que todo el mundo gane, especialmente a su hijo.

¿Qué debería esperar?

- Una conversación en dos sentidos. Como todas las buenas conversaciones, las conferencias de padres y maestros son mejores cuando las dos personas hablan y escuchan. La conferencia es un tiempo para que usted aprenda sobre el progreso de su hijo en la escuela. Pida ver la fecha sobre la asistencia de su hijo, calificaciones y resultados de exámenes. Averigüe si su hijo está cumpliendo con las expectativas de la escuela y los estándares académicos.
- Énfasis en el aprendizaje. Las buenas reuniones de padres y maestros se enfocan en lo bien que el niño está haciendo en la escuela. También hablen de cómo el niño puede hacer aún

Lista de verificación antes de la conferencia

- ./ Programe un horario para reunirse.
- ./ Revise el trabajo de su hijo, calificaciones e informes de progreso.
- ./ Hacer una lista de preguntas a hacer durante la conferencia
- ./ Piense en cómo le gustaría estar involucrado en el aprendizaje de su hijo para que pueda hablar con el maestro

Ser escuchado

Mantenga estas conversaciones en un momento tranquilo

Additional resources

- Building Capacity
- Dual Capacity Framework
- Parent-Teacher Conferences
 - Parents (English and Spanish)
 - Teachers
 - Principals
- PFE Written Policy
- Parents' Rights in ESSA (Sec 1116)
- Parent and Family "Meetings" (Sec 1116)
- School-Parent Compact
- Schoolwide Program (SWP)
- Targeted Assistance Program (TA)
- PNP Equitable Services
- PFE Liaison

Questions & Answers



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